

**St. Francis of Assisi Parish Council Meeting**  
**Tuesday, February 9, 2016**  
**Parish Center Library**  
**7:00 – 9:00 pm**

<u>exc</u> Debbie Clingingsmith	<u>x</u> Tricia Heim	<u>x</u> Sam Palko
<u>x</u> Dick Crippen	<u>x</u> Bob Knapick	<u>x</u> Penny Tafoya
<u>x</u> Ann Dufour	<u>x</u> Bob Lavelle	<u>x</u> Fr. Ken Laverone
<u>x</u> Darrin Greer	<u>exc</u> Dennis Mahoney	<u>x</u> Fr. Sebastian Sandoval
<u>x</u> Tami Gutierrez	<u>exc</u> Kent Meyers	
<u>exc</u> Kala Haley	<u>x</u> Jose Michel	
<u>x</u> Margaret Healey, chair		

1. Welcome and Roll Call
  - Meeting was called to order at 7:00 pm by Margaret.
  - Attendance was confirmed by Margaret.
  
2. Opening prayer was led by Sam.
  
3. Review of agenda and approval of January minutes. A motion was made, seconded and carried to approve the minutes with the following changes:
  - Item #7, Francis House: The decision to consider donating the 4th Sunday collection to other charities was a general consensus of the council with Fr. Ken.
  - Item #9: The salary range for the new hires has been approved for \$41,000 to \$44,000.
  
6. Parishioner Input
  - An email from Evelyn Fallon, parishioner and former Parish Council member, was distributed. General discussion was held about the email which expresses concern about the January 31, 2016 Bulletin cover letter regarding Francis House Center.
  - A parishioner expressed discontent with the lack of heating in the church.
  - The Saturday morning cleaning ministry wonders about additional deep cleaning. Much seems left undone which is not the usual responsibility of the Saturday morning crew. Fr. Ken says that the deeper cleaning will be done once the repair work is finished and scaffolding is down.
  - Positive feedback regarding the success of the Mardi-Gras event was offered to Galen who in turn will pass on the kudos to his team.
  
11. Pastor's Remarks – Fr. Ken
  - Update on staff changes: Richard Hernandez will join the staff as the Director of Outreach on March 1. Interviews for the Administrative Associate are underway.
  - Update on restoration project: a significant amount of roof damage has been found. It must be repaired, which will obviously increase the cost of the project. Consensus is that the repairs must be done.
  - Preliminary drawings have been presented for the baptismal font and for the reconciliation room re-design. It's been determined that the new baptismal font will be installed in the same place as the current font. The shape of the font will be octagonal with reddish marble trim to match the altar and ambo - white marble on the floor.

A large crystal chandelier was found - it will be cleaned and installed in the reconciliation room. The final drawings will go to the Committee, then to the Council and then the staff.

- Fr. Ken would like input on a ballot that he received from Mid-Town Improvement District asking for a yes or no vote on the re-instatement of graffiti control abatement of our real property. The church and school would be taxed. Margaret will investigate the benefits of this program for us.

16. Restorative Justice Ministry: report from Galen Unruh

- Galen reported on a new Diocesan sponsored Ministry. A program structured to keep kids in school starting at the Junior High and High School level. He reported that there seemed to be a lot of energy and interest around this ministry, which is a collaborative effort with the Bishop and other parishes. A meeting on March 1<sup>st</sup> with Bishop Soto and other parishes will begin to develop this collaborative effort. There was general positive discussion about this ministry.

18. Francis House Center Transition / St. Francis monthly contribution

- General discussion was held about which charities should be recipients of the first of the month collection. A number of charities were suggested, including Stanford Settlement, Wellspring, Clara's House, and Central Downtown Food Basket.
- General discussion was held about Clara's House and the requirement for St Francis to sign an MOU with Clara's House in order to have our Step Guests receive care. Tricia Heim volunteered to look over the MOU and offer an opinion as to whether or not it made sense for St. Francis to enter into such an agreement with Clara's House.

21. Pastoral Plan

- There has been confusion regarding using a shared Dropbox folder for the Pastoral Plan document. Margaret will recreate the document and re-invite members to the folder. Brief discussion was held that we cannot let this technology issue stop us from moving forward on the plan.

23. St. Francis School Report – Tami

- The school's new website is up and running and getting positive reviews.
- The school is also currently undergoing a WASC review, which always causes an increased level of stress! However, the anticipation is that the school will get another good review.

26. Upcoming Event

- Next meeting:
- Lenten Soup Supper: Thursday, Feb. 25, 2016 in Brunsman Hall. Parish Council members are needed for set up, serving, and clean up. (**Set up:** Bob & Lanie; Jose; Fr. Sebastian; Margaret. **Salad:** Ann; **Serving:** Jose; Fr. Sebastian; Margaret. **Clean up:** **everyone!**)

29. Next meeting: Tuesday, March 8, 2016, 7:00 pm in Brunsman Hall

- Prayer: Penny Tafoya

31. Closing Prayer was led by Tami

32. Meeting adjourned by Margaret at 8:55 pm.

