

**St. Francis Parish Council (PC) Meeting
Regular Meeting on Tuesday, January 6, 2015
7:00 p.m., Brunsmann Hall**

<u>exc</u>	Debbie Clingingsmith	<u>x</u>	Michelle Hernandez-Flores, chair	<u>x</u>	Jose Michel
<u>x</u>	Dick Crippen	<u>x</u>	Jean Iacino	<u>x</u>	Sam Palko
<u>x</u>	Evelyn Fallon	<u>x</u>	Ray Ibe	<u>x</u>	Penny Tafoya
<u>exc</u>	Tami Gutierrez	<u>x</u>	Bob Knapik	<u>x</u>	Fr. Ken Laverone, ofm
<u>x</u>	Kala Haley	<u>x</u>	Dennis Mahoney	<u>x</u>	Fr. Sebastian Sandoval, ofm
<u>x</u>	Margaret Healy	<u>x</u>	Kent Meyers		

1. Welcome and Roll Call
 - Meeting called to order at 7:00 p.m.
 - Attendance confirmed by secretary.

2. Opening prayer was led by Penny.

3. Review of agenda and approval of October minutes. A motion to approve the minutes as amended was made, seconded, and carried.

4. Parishioner Report
 - a. A parishioner received no response after filling out the form during the Covenant of Sharing weekend. Fr. Ken said that updating the database has taken longer than expected. Jean suggested that a blurb be placed in the bulletin thanking parishioners for their interest and that they would be hearing from us soon.
 - b. A parishioner noted that the two red triangle areas on both sides of the front pews were being underused. They suggested that we should have a nice chair for the companions of people in wheel chairs so they could sit next to them. Solution: Have ushers offer a chair to the companion. Michelle will meet with Deborah about this issue.

5. Pastor Remarks
 - a. New rails will be installed the week of January 12 and be completed by January 19. Sanctuary lamp will be installed the week of January 12.
 - b. The inlay of marble on the altar needs to be corrected. Miter of the corners is not correct. One of the corners was filled in because they were cut too short. All marble will be replaced.
 - c. Evaluation of church ceiling will be the last week in January. Entire ceiling will be mapped.
 - d. The new altar will be dedicated on Sunday, February 8.
 - e. Wi-Fi has been installed in the Parish Center.
 - f. Joe is working on installing LED lighting inside and outside the church. The school will also be getting new LED lighting.
 - g. The school is being evaluated for a new heating and air conditioning system.

- h. Estimates were received, for budget planning purposes, to plaster the outside of all buildings for the entire campus. Estimated cost is \$750,000.
 - i. Repair and replacement of kneelers. Dick to meet with Buck about these repairs.
 - j. This year the 6:00 p.m. and 8:00 p.m. Christmas Eve mass were collapsed to a single mass at 7:00 p.m. The 7:00 p.m. mass was full. Attendance at the Family Mass was down a bit. The midnight mass was full. Christmas Day mass was well attended.
 - k. Usher department during communion was discussed. Michelle will speak with Deborah about it.
6. The discussion on Chapter One of the book "Francis of Assisi and His Conversions" was led by Margaret Healy.
7. Pastoral Plan
- a. Michelle reviewed the next step in the implementation of the Pastoral Plan.
 - b. Liaisons are to reach out to our staff partners to see where we are with working on the action plan.
 - c. Sjeanay will be developing a progress chart that will be used to track our progress.
 - d. Deadline for the first report is February 5.
8. Next Parish Council meeting will be Monday, March 9 in Brunsman Hall.
9. Prayer Leaders
- March - Evelyn April - Kent May - Michelle June - Kala
10. Parish Council Elections
- Recruitment for new parish council members will begin in March/April.
11. Meeting adjourned at 8:40 p.m.

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