

St. Francis of Assisi Parish Council Meeting
Regular Meeting
October 11, 2016 - 7:00 pm; Brunsmann Hall

 x Debbie Clingingsmith

 x Dick Crippen

exc Ann Dufour

 x Evelyn Fallon

 x Darrin Greer

 x Margaret Healey, Chair

 x Tricia Heim

exc Bob Knapik

 x Bob Lavelle

 x Dennis Mahoney

 x Kent Meyers

 x Jose Michel

 x Penny Tafoya

 x Fr. Des O'Reilly

 x Bob Reed

- **Welcome and Roll Call**
 - Meeting was called to order at 7:00 pm by Margaret.
 - Attendance was confirmed by Margaret.

- **Opening prayer:** Jose Michel led the opening prayer.

- **Minutes of the September 13, 2016 minutes were approved as presented**

- **Parishioner Input**
 1. Tom Pinkel sent council members and Fr. Des information on the Afghan refugees, appeared and discussed his concerns and desires. Discussion of topic ensued. The role of the pastoral/parish council is advisory, and the council cannot decide to fund a program without first bringing it to Fr. Des, who reviews any information and makes a final determination. The refugee situation specifically is more of a diocesan level issue. Richard is already working on outreach to this community, and the parish, through the Aid to the Needy Ministry, is contributing financially.
 2. The former Francis House collection was raised as a forum to use to financially contribute to the refugee efforts. The “can collection” is already being used for three different charities, Wellspring, Central Downtown Food Basket, and Stanford Settlement.
 3. Tricia Heim asked whether a separate parishioner letter was appropriate for the council—the letter requested consideration of hiring a full-time youth minister. This is an issue for staff, not the council, whose role is advisory.

- **Question was raised by Kent Myers regarding the status of the sound system and the font repairs.**
 1. The sound system continues to be reviewed. The font is also being addressed with two additional bids being tendered as the original costs have escalated to around

\$125,000 due to the weight of the font and the need for additional supports because of the age of the building structure.

2. Question also regarding the need to replace a number of kneelers. This issue is ongoing, Dennis commented on the costs of the repairs already are taking up a larger portion of the Dunphy Fund than anticipated. The need to manage those funds effects all other repair issues currently being discussed.

- **Chair sample:**

1. Richard brought a sample chair, which was the lowest of three bids. It has a higher back and seat than the current chairs, which would be good for seniors and tall people. The chair is lighter weight than the current chair and costs \$5 (???) per chair. Will be showing the information to the finance council and hopefully will make an initial purchase of around 125 chairs.

- **Donut Ministry:**

1. Richard and Sjeanay are currently running the ministry, and decided not to have donuts on holiday weekends as attendance is historically low on such weekends. Aside from a few hitches, the program is running smoothly. Concern expressed by a council member that the people running the program are not there on Sundays and when issues arise, volunteers do not know what to do. Richard is available by cell phone and only five minutes away when issues come up.

- **Pastor's remarks:**

- Fr. Des said affirmed that the pastoral/parish council role is advisory, and the ideal is that the council role is to provide advice regarding pastoral programs, and new ideas for what a parish can do. The concept is more forward-looking than backward, although there will be some reporting of what has happened in the past. The focus ideally, however, is forward looking. The St. Francis addition of inviting parishioner input is new to Fr. Des, as he has historically followed the diocesan structure, but he believes it is good.
- Fr. Des would like to get and keep children's involvement in the parish, and a way to do that would be to have children acolytes at mass. He also believes that having a parish council maintenance/facilities committee is a good idea, to facilitate communication with staff (Joe). The security issues of the campus (school, church, etc.) are ongoing, and at the time of the meeting, were not yet completed.
- Fr. Des likes the idea of having a parish directory.

- **Transition Update:**
 - Fr. Des acknowledged that the parish still appeared to be in the mourning period. Penny commented on the need for transparency of issues, such as finance.
- **City Deanery Meeting, October 25, 2016, 7:00 p.m., St. Elizabeth Church**
 - Bob Reid (council) and Richard Hernandez (staff) will attend and represent St. Francis at this meeting. The meeting's goal is to improve communication and cooperation between parishes in the diocese and to learn more about the services offered at each parish
- **Pastoral Plan Update/Discussion:**
 - The Pastoral Plan committees were re-organized and are:
 - i. **FAITH FORMATION/EVANGELIZATION:**
 1. **Members: Penny, Kent, Debbie**
 2. **Chair: Penny**
 3. **Staff Liaison: Skip**
 - ii. **OUTREACH**
 1. **Members: Margaret, Dennis, Bob L., Ann**
 2. **Chair: Margaret**
 3. **Staff Liaison: Richard**
 - iii. **LITURGY/SPIRITUALITY**
 1. **Members: Bob K., Penny, Tricia**
 2. **Chair: Bob K. (Tricia can also communicate with Beth at Liturgy Team meetings)**
 3. **Staff Liaison: Beth**
 - iv. **SCHOOL/PARISH RELATIONSHIP**
 1. **Members: Jose, Evelyn, Darrin, Tricia**
 2. **Chair: Jose**
 3. **Staff Liaison: Ivan**
 - v. **FACILITIES/MAINTENANCE**
 1. **Members: Dick, Bob R., Darrin**
 2. **Chair: Dick**
 3. **Staff Liaison: Joe**
- **Representative to the Finance Committee: Dennis**

- **Next Meeting/Upcoming events**

- Will be rescheduled from November 8, 2016, TBD, Brunsmann Hall at 7:00 p.m.

- **Staff & Parish Council Christmas Party**

- i. Rescheduled from Tuesday, December 13, 2016, location also TBD, Kent Myers will host

- **Closing Prayer:** Jose Michel led the closing prayer

- **Adjournment**

Meeting adjourned at 8:30 pm.