



**St. Francis of Assisi Parish**  
**COVENANT OF SHARING—MY GIFT**  
**Direct Payment Enrollment Form**

**What is Direct Payment?**

Direct Payment is an efficient electronic payment alternative to paper checks or cash. Your bank will automatically transfer your donation to the appropriate St. Francis of Assisi Parish bank account. You choose the amount and frequency. After you join, you may increase, decrease or suspend your participation in the Direct Payment program by simply contacting Jacquie Embs, Parish Bookkeeper, at (916) 443-8084 x104.

**How Do I Enroll?**

To enroll in the Direct Payment Plan, complete and return the following enrollment form by placing it in the collection basket or mailing it to the Parish Center, 1066 26<sup>th</sup> Street, Sacramento CA 95816. Please include a voided check (not a deposit slip) from your account to provide routing information. You will receive a confirmation before your first transfer. If you wish to be notified by e-mail each time a withdrawal is made from your account, include your e-mail address on the form.

If you have any questions about our Direct Payment Plan, please call the Parish Center: (916) 443-8084.

Name(s): \_\_\_\_\_

Address as it appears on your bank account: \_\_\_\_\_

Telephone number: (     ) \_\_\_\_\_ Email Address: \_\_\_\_\_

Checking account #: \_\_\_\_\_ Bank routing #: \_\_\_\_\_

Name of financial institution: \_\_\_\_\_

Amount: [ ] Where the Need is Greatest \$ \_\_\_\_\_

If you would also like to designate to a specific fund, please indicate below:

[ ] Building Fund \$ \_\_\_\_\_ [ ] Step Ministry \$ \_\_\_\_\_

[ ] Other Ministry (please specify): \_\_\_\_\_ \$ \_\_\_\_\_

Frequency (choose one): [ ] each Friday [ ] 5th of Month [ ] 20th of Month

I (we) authorize my (our) bank to transfer my (our) donation to St. Francis of Assisi Parish as specified above. I understand that this amount will be transferred directly from my checking account and a record of my gifts will appear on my bank statement.

I understand that I can increase, decrease or suspend my giving by contacting St. Francis of Assisi at (916) 443-8084. I understand that I am in full control of my payment. If I choose to discontinue this arrangement, I will immediately notify St. Francis of Assisi Parish in writing.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_