



# ANNUAL REPORT

## 2017

### ST. FRANCIS OF ASSISI PARISH



*We adore you* most holy Lord Jesus Christ, here, and  
in all your churches throughout the world; and we bless you,  
because by your holy cross, you have redeemed the world.

[stfrancisparish.com](http://stfrancisparish.com) | [facebook.com/SFAPSacramento](https://facebook.com/SFAPSacramento)

# 2017

## ST. FRANCIS OF ASSISI PARISH

# ANNUAL REPORT

## From Our Pastor

As we present another Financial Report for the fiscal year ending June 30 2017, I wish to express my gratitude to all parishioners for all that you have done to ensure the continuance of the many diverse Parish Programs and Services at St. Francis Parish. I avail of this opportunity to express my gratitude and admiration to the members of the Parish Finance Committee under the able stewardship of the Chairperson, Judy Miranda. I thank them for their generosity of heart in undertaking this task which enables us to ensure that we are acting as Good Stewards of our limited resources. Personally, I find their advice and support invaluable in my mission as Pastor of St. Francis. Recently, at a gathering of priests, I was complimented on being the Pastor of the most beautiful church in the Diocese. This compliment should really have been to yourselves; the Parishioners of St. Francis by their generosity down through the years have provided the means to preserve and build up our Beautiful Church and Parish Facilities. You will appreciate that, with buildings and plant that are over 100 years old, there is a continuous need for upgrading and repairs. With your assistance much has been done in recent years, but there is still much more work to be undertaken. We can only do this through your continued generosity and goodwill. In order to further the objective of identifying and prioritizing future improvements and enhancements to our buildings and plant: the Finance Committee have commissioned a firm of Engineers and Surveyors to carry out a comprehensive structural review of all Parish Buildings and Plant. This will enable us to present you with a comprehensive outline of what needs to be done and also allows us to plan with your assistance for future works and developments.

St. Francis Parish has been very fortunate in receiving a number of large bequests from the estates of deceased parishioners. Such bequests are indicative of the high esteem

the donors held for St. Francis Parish and of their wishes to ensure that the mission of St. Francis Parish would continue for future generations. Some of these bequests were designated by the donors for particular programs or areas of our parish mission; others were given as unrestricted gifts. Bequests are a wonderful bonus to any parish, but they cannot be utilized to defray everyday expenses. Operational costs which includes staff salaries, provision of goods and services which are necessary to the continuance of our mission are funded from Church Collections and your contributions to the Parish during the year. We experienced deficits in our operational services in the past few years. The Finance Committee, in recognition of their mandate to be careful stewards of Parish Funds, carried out an analysis of all expenditure with regard to identifying areas of possible reduction during the past year. This resulted in the difficult decision to eliminate one position from the Parish Staff. This decision was implemented reluctantly, effective June 30, 2017. During the first weekend of November we were given a presentation on the 2017 Covenant of Sharing program at our Masses, led by Judy Miranda, assisted by Richard Hernandez and JD Warrick. I express my appreciation and gratitude to them, for their time and commitment to arranging these presentations. We also discussed ways each of us can participate in the 2017 Covenant of Sharing program. This material has been presented for your prayerful consideration.

In conclusion, renewed thanks for your acceptance of the challenge to build up the Kingdom of God through your participation and service to St. Francis Parish. May we continue to give thanks to God for the gifts and talents of each and every member of our Diverse and welcoming Parish.

Peace and all good in the tradition of St. Francis and St. Clare,

Fr. Des.



Rev. Desmond T. O'Reilly  
Pastor

## From Our Finance Council Chair

Do you know what the parish Finance Council is and who is on the council? Are you able to identify what the responsibilities are for the parish Finance Council?

The Council is a quiet group of volunteers who work with great intention to be wise stewards of the financial donations from each person and family. We strive to provide ongoing financial support of the ministries and programs of our parish plus preserve our historic property. The official mission of the council is “to support, consult with, and make recommendations to our pastor in fiscal matters, in accordance with Diocesan policies and procedures.” We are the keepers of the budgets, mainly operations and capital improvement budgets. Whew!! That’s a lot, but is the same mission statement that has defined the role and actions of the Finance Council for St. Francis of Assisi Parish for many, many years.

How to translate all the words? Based upon donations we create an operations budget that covers ministries, sacramental services, programs, staffing, building maintenance, school tuition assistance, and insurances. Major renovations are paid by bequests, but keeping our parish running comes exclusively from offertory collections, from the weekly and monthly online, envelope, and cash donations.

Thank you, thank you to all who contribute financially to St. Francis of Assisi Parish!! Your donations are greatly appreciated and are carefully applied for the variety of faith opportunities that bring each of us to this parish.

Each parishioner has household expenses that are planned for and covered by salaries and other known regular income (Social Security, etc.). But, for our church, budgets have to be created based on guesses, using figures of what has historically been donated and what is hoped to be donated. As everyone



who has seen the weekly bulletin financial reports realizes, donations were lower this past year. We had to make the very sad decision to eliminate one staff position, which meant we had to disrupt the life and income of one parishioner we all care about.

It might be surprising to learn that 772 of our 2,077 parishioners are reported as donating by envelopes or online. In order to be able to continue offering the ministries and programs that make our parish the desirable community of faith that it is, and that has many of us driving many miles to support our faith journey here at St. Francis of Assisi Parish, our 2017 Covenant of Sharing campaign is encouraging ALL parishioners to donate to the offertory collections. Please.

Additionally, we encourage everyone to seriously consider signing up for online giving, with your weekly or monthly donation coming directly from your bank account. As Fr. Des says, “Even when we go on vacation, our church doesn’t.” And our expenses don’t. Your donation can be counted on to regularly support the parish.

In the spirit of St. Francis and St. Clare, all of us, parishioners, Fr. Des, our staff members, the Parish Council and the Finance Council are working together to continue and keep building the Franciscan spirituality that has been and is so alive in this parish.. Thank you for all YOU do!

Judy Miranda

### **2017 Finance Council**

Judy Miranda  
Chair

Patrick Corcoran  
Samson Elsbernd  
Mike Falasco  
Tom Griffin  
Beth Mullen

Dennis Mahoney  
Parish Council liaison

Jacquie Embs  
Bookkeeper



Judy Miranda,  
Finance Council Chair



**2016-2017  
Catholic School  
Advisory Council (CSAC)**

Rev. Desmond T. O'Reilly  
*Pastor*  
Ivan M Hrga  
*Principal*  
Michael McCrimons  
*Associate Principal*

Taylor Carlson,  
*Student Body President*  
Heather Sams-Clark, *Chair*  
Alison Buxie, *Secretary*  
Kevin Haag, *Finance*  
Donny Lee, *Facilities*  
Sergio Pinto, *Development*  
Troy Nunley, *Community  
Relations*  
Abby Pereira, *Parent Club &  
Parent Engagement*  
Tami Gutierrez, *Parish  
Council*  
Tom Griffin, *Parish  
Representative*  
Samara Palko, *Teacher  
Representative*  
Amy Rigby, *Mission  
Effectiveness*

## From Our School Principal

As I look back upon the past three years, I cannot help but marvel at what we, as a school and Parish family, have been able to accomplish together. As I reflect, I am reminded of the words of St. Junipero Serra, words that have become our school motto, Siempre Adelante... Always Forward! This is exactly what St. Francis has continued to do since 1895... move forward in loving service and formation for the countless numbers of caring and wonderful young people who have graced the halls of our great school. But this would not be possible without the support of the entire St. Francis of Assisi community.

The 2016-2017 school year once again proved to be a strong year, although we experienced a slight decline in student population. The Diocese of Sacramento, as a whole, experienced a 1.5% decrease in population along with the announcement of a school closure at the end of the academic year. Fortunately for some of those students, we were able to absorb them into St. Francis in January. Overall, we were blessed with 320 students and their families. Even with the slightly smaller enrollment as compared to the previous year, our energy, compassion, diversity and position in the Diocese remained as strong as ever. At the end of the school year, with our annual summative testing, St. Francis placed at the top of the Diocese in all academic areas. This is a testament to our great kids, amazing staff and committed families. With all of this, we experienced a fruitful admissions season that indicated we would be back closer to capacity for the 2017-2018 school year.

Fundraising, again, speaks to the vibrancy of the St. Francis community and to the commitment of all to our mission. In 2014-2015, we set highs in fundraising, only to be outdone in 2015-2016. In 2016-2017,

we experienced modest gains in fundraising, but again exceeded our budgetary numbers. The collective efforts of all those involved helped reach our annual goals as well as bring everyone closer together.

The major highlight of 2016-2017 was the Franciscan Pilgrimage to Rome and Assisi that Fr. Des and I were blessed to be a part of. The pilgrimage was truly a spiritual and historic journey. Stepping in all the places that St. Francis and St. Clare walked and witnessing all the marvels they saw was inspiring. But the greatest gift was being able to bring this adventure back to everyone in the community. Fr. Des and I shared that experience with the Parish during an evening presentation which many parishioners attended. The night was filled fun and faith. I was then able to take our presentation and share it with each class in the school, and held an evening for school parents to listen, experience and partake. This seemingly simple trip had a lasting impact on not only the pilgrims, but hopefully on all. Even to this day students constantly ask about the trip and comment on the photos we have scattered throughout the school.

There is a line from my high school prayer that was dedicated to St. Junipero Serra that reads, "In the spirit of Junipero Serra, let us never give up. Let this dedication in our lives today, help us grow in faith, maturity and life for tomorrow." Together, in the spirit of St. Francis, St. Clare and St. Serra, let us embrace the words of this prayer and continue keeping the tradition and legacy of St. Francis of Assisi moving forward... Siempre Adelante!

Sincerely,

Ivan M Hrga  
Principal



Ivan M. Hrga, Principal

## 2015-2016 GROWING OUR FAITH

<b>Infants Baptized</b>	63	<b>Enrolled in Faith Formation</b>	
		St. Francis Elementary	64
<b>Received First Eucharist</b>	51	Youth Faith Formation	141
		RCIA/CIC	38
<b>Confirmed</b>		<b>Marriages</b>	10
Youth	39		
Adults	1	<b>Funeral Services</b>	23
<b>Fully Initiated into Our Faith</b>			
Youth	5		
Adults	7		



## From Our Parish Council Chair

Dear St. Francis family,

As Chair of the Parish Council, it's my privilege to write a message for the Parish Annual Report. I welcome this annual communication, because it provides an opportunity to reflect on what our parish means to us. While things may not be exactly as they once were, the Franciscan charism that means so much to us all is still the guiding force in our parish.

One of the things that struck me when I first came to St. Francis was the welcoming peace, friendliness and love that filled the Church. I walked through those big doors and it was like a giant hug from God....

...and it still is.

The first Mass I attended at St. Francis was a 9:30 Mass, filled to the rafters with the diverse family of God. It seemed like everybody knew everybody – I remember thinking that this was more like a party than church! There was a true joy in the pews....

...and there still is.

I didn't know much about the Franciscans, but quickly learned that there was a lot more involved than blessing animals. As a new parishioner at St. Francis, I found a church that was inclusive, welcoming, and

focused on helping the poor. It was a parish where I immediately felt at home; a parish I was happy and excited to be a part of. It was a parish that didn't judge, but always truly welcomed all....

...and it still is.

Why am I writing this? Because change can be scary. Because I want our parish to remain strong and dedicated to serving the poor. Because I want our parish to continue to reach out to all people. Because I want our parish to stop being distracted by change, and instead just continue to embrace and celebrate our Franciscan charism, even as we embrace and celebrate our first non-Franciscan pastor. Because I want our parish to remain a vibrant spiritual community, following in the footsteps of Francis and Clare. Because I want all of us to continue to work together to make sure that happens.

....and I know we will.

Peace and all Good,

Margaret Healey, Chair  
St. Francis of Assisi Parish Council

### 2017 Parish Council

Rev. Desmond T. O'Reilly  
Pastor

Margaret Healey, Chair  
Darrin Greer, Vice Chair  
Penny Tafoya, Secretary

Fred Bermudez  
Debbie Clingsmith  
Evelyn Fallon  
Francine Freitas  
Patricia Heim  
Robert "Bob" Knapik  
Bob Lavelle  
Dennis Mahoney  
Jose Michel  
Kent Meyers  
Bob Reid

Richard Hernandez  
Parish Staff



Margaret Healey  
2017 Parish Council Chair



**CAPITAL IMPROVEMENT REPORT**  
**FISCAL YEAR ENDED 6/30/17**

<b>New chairs for Brunzman Hall</b>	\$ 4,773
<b>Replace File Server / update Firewall</b>	
<b>in Parish Center</b>	\$ 11,416
<b>Security cameras and equipment</b>	\$ 5,095
<b>Repair kneelers</b>	\$ 11,250
<b>Replace Brunzman Hall awning</b>	\$ 2,161
<b>Tree trimming and removal</b>	\$ 2,300
<b>Grand Total</b>	<b>\$ 36,995</b>



***This year we welcomed  
304 new parishioners  
into our parish family  
(123 households).***

*Lord, Jesus, You welcomed all people who came to you.  
Grant us the joy of celebrating the mystery of your love with  
these newest members of our community.*

# INCOME STATEMENT

## FISCAL YEAR ENDED 6/30/17

### St. Francis Parish Annual Report to the Parish

**2016-2017**

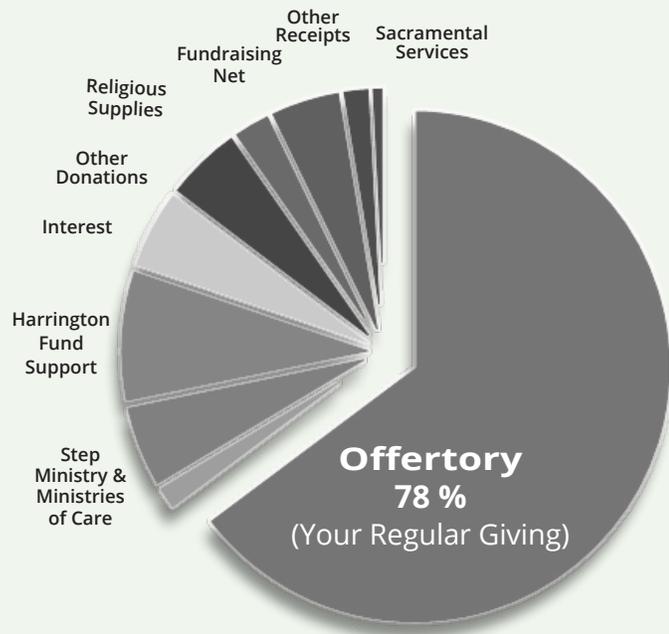
**Offertory**

**78%** of our operating income came from your regular, unrestricted giving (offertory).

	Fiscal Year 16-17 Actual		Fiscal Year 17-18 Budget	
	Parish	Ministries of Care	Parish	Ministries of Care
<b>OPERATING INCOME</b>				
Offertory Collections	\$633,943		\$656,590	
Parish Programs (formation/liturgy/music)	\$37,546		\$31,350	
Ministries of Care		\$16,082		\$17,500
Step Donations		\$52,288		\$55,000
Other Donations	\$48,714		\$32,500	
Other Receipts (Rent, Bulletin Ad Rebate, etc.)	\$24,517		\$18,100	
Parish Fund Raising Net	\$44,686		\$16,200	
Sacramental Services	\$17,535		\$13,500	
Religious Articles & Books	\$8,069		\$8,200	
<b>Total Income</b>	<b>\$815,010</b>	<b>\$68,370</b>	<b>\$776,440</b>	<b>\$72,500</b>
<b>OPERATING EXPENSE</b>				
Salaries (Lay & Clergy)	\$307,137	\$44,428	\$303,215	\$41,844
Employee Benefits	\$143,649	\$17,820	\$139,823	\$18,283
Parish Programs (formation/liturgy/music)	\$46,647		\$53,884	
Ministry to Needy		\$19,774		\$32,300
Steps Expenses		\$96,659		\$75,000
School Tuition Assistance		\$10,000		\$10,000
Diocesan Assessment	\$130,473		\$116,000	
Parish Office	\$33,252		\$34,100	
Building Maintenance (church, friary & parish center)	\$106,045		\$96,530	
Property Assessments & Liability Insurance	\$52,282		\$54,630	
Other	\$28,809		\$15,945	
<b>Total Expense</b>	<b>\$848,294</b>	<b>\$188,682</b>	<b>\$814,127</b>	<b>\$177,427</b>
<b>Net Operating Income</b>	<b>-\$33,284</b>	<b>-\$120,312</b>	<b>-\$37,687</b>	<b>-\$104,927</b>
<b>OTHER INCOME</b>				
Bequests	\$526,762			
Building Fund Donations	\$65,614			
Harrington Fund Support*		\$82,425		\$64,927
Interest on Savings	\$50,447	\$37,887	\$40,000	\$40,000
<b>OTHER EXPENSE</b>				
Capital Improvements (projects over \$2,000)	\$36,995			
<b>Net Other Income/Expense</b>	<b>\$605,828</b>	<b>\$120,312</b>	<b>\$40,000</b>	<b>\$104,927</b>
<b>Total Revenue over Expense</b>	<b>\$572,544</b>	<b>\$0</b>	<b>\$2,313</b>	<b>\$0</b>

\* Mr. Harrington's 2001 bequest supports the parish's charitable and humanitarian services.

## OPERATING INCOME BY SOURCE FISCAL YEAR ENDED 6/30/17



## 2016-2017 SHARING WITH OTHERS

This past year, your generous response to appeals for financial support included:

### Assistance to Those in Need

Stanford Settlement	\$N/A
Wellspring Women's Center	\$3,516
Central Downtown Food Basket	\$6,318
Annual Catholic Appeal	\$64,784
Disaster Relief	\$9,509

### Franciscan Friars

Missions (FMU) and Education	\$2,677
Fraternal Care Trust	\$165
Retirement Fund	\$2,178

### National and Diocesan Collections

Holy Land (Good Friday Collection)	\$3,446
Church in Latin America	\$621
Retirement Fund for Religious	\$3,764
Missionary Cooperative Appeal	\$8,307

## BALANCE SHEET FISCAL YEAR ENDED 6/30/17

### Cash - Unrestricted and Set-aside Funds

General Fund	\$989,135
Contingency Fund	\$114,510
Capital Improvement Fund	\$1,132,213
Charitable and Humanitarian Fund	\$424,934

### Donor - Restricted Funds

Building Fund	\$76,600
Charitable & Humanitarian	\$1,638,224
Endowment Fund	\$66,892
<b>Total</b>	<b>\$4,442,508</b>

### Accounts Receivable

Diocese (Preserving Our Past)	\$366,793
Other Receivables	\$1,448
<b>Total Receivables</b>	<b>\$368,241</b>

### Accounts Payable

General Fund	\$15,547
<b>Total Payables</b>	<b>\$15,547</b>
<b>Net Assets</b>	<b>\$4,795,292</b>

## DEFINITIONS

**Unrestricted funds:** Money set-aside by the finance council each year which is for specific purposes and cannot be used without permission of the pastor or the finance council.

**General Fund:** General fund money is available for day-to-day operating expenses and has not been donated for a specific purpose

**Contingency Fund:** The contingency fund is for unanticipated operating expenses in the event of an emergency or severe budget shortfall.

**Capital Improvement Funds** (e.g., Building Fund): The capital improvements fund, both set-aside and donor designated, is for building and equipment expenses <\$2,000 and is based on capital improvements, both current and long-term

**Charitable and Humanitarian Fund:** The charitable & humanitarian fund, both set-aside and donor designated, is for the ministry of care budgeted expenses and donations to charitable organizations.

**Endowment Fund:** funds available are restricted to earnings.